

Health & Safety Policy

Introduction

Henry Riley LLP may be referred to as 'the Partnership' or 'the Business' throughout this document.

Purpose

The Partnership acknowledges and accepts its duties under the Health and Safety at Work Act 1974 to fulfil its statutory obligations. This policy applies to all aspects of the Business and is to be adhered to by all of our people, any visitors to our operation, including contractors, or consultants who provide us with their services.

Policy

In its provision of consultancy services to a variety of clients the Partnership has made a commitment to:

- Provide sufficient resources to meet legislative requirements.
- Appoint a competent person to act as Health and Safety Manager to support the health & safety requirements determined by the business.
- Allocate roles and responsibilities and ensure that these are communicated, understood, fulfilled and monitored.
- Prevent work-related injury and ill-health by providing a safe and healthy work environment that promotes positive wellbeing.
- Identify and eliminate any hazards pertinent to our operation to protect our people and reduce the associated risks of those that cannot be eliminated.
- Prioritise health and safety, set clear objectives in order to continually improve and achieve and maintain certification to ISO 45001:2018.
- Fulfil all legal requirements and other requirements requisite for our clients, membership of professional bodies and those directly associated with our operation.
- Consult with our people, and where applicable their representatives, on health, safety and wellbeing; involving them in discussions about the risks and hazards connected to their duties and their places of work, and any actions they feel could be taken to improve our Management System.
- Promote our culture of care by encouraging good mental health and wellbeing and support our people with wellness initiatives and mental health first aiders.
- Provide clear information, instructions and training.
- Ensure that emergency evacuation procedures are in place in the event of fire or other incident, and that our people and visitors are informed of these.

It is the duty of each person to take reasonable care of their own and other people's health, safety and welfare and report any situation which may pose a threat to the wellbeing of any other persons.

This Policy will be continually monitored and updated in line with legislative or statutory requirements and reviewed at least every 12 months.

This Health & Safety Policy has been approved and authorised by:

Name: David Needham
Position: Chief Executive Officer
Date: 1st February 2022
Signature: 